

# Prefects

## STANDARD: 19

Standard 19 - prefects		Evidence
19	Any prefect system (or equivalent) gives prefects (or equivalent) appropriate specific duties and responsibilities that are appropriate for them, with adequate staff supervision, training, and measures to counter possible abuses of the role.	<ul style="list-style-type: none"> <li>• Document: Prefect</li> <li>• Document: Minutes from Prefect Committee Meetings</li> <li>• Document: Duties rota for Junior and Senior students</li> <li>• Allocated Boarding SLT member of staff who has oversight of prefects</li> </ul>

## Prefects

The Wellington Academy Boarding House places high regard on prefects being a pivotal part of bridging the gap between staff and students.

At the end of term 4 of each academic year applications are sought from students in Year 12 to fill the positions of Head Boy and Girl along with 2 prefect roles for both boys and girls. As part of this application process, they do the following:

- Submit an expression of interest letter to the Director of Boarding detailing why they wish to apply for the role and basic intentions if they were to be appointed.
- Applicants are shortlisted and then invited for an interview with the current prefect team, Director of Boarding and the Senior House Parent who oversees the prefect team.
- As part of the interview process applicants will complete a 'speed Q&A session'
- Following the interviews, the interviewers meet and review the applications and decide on the next team together.
- The announcement of the new prefect team is then made at the end of Term 4 Awards Dinner which is attended by the whole house.
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To ensure that this is done with high regard the following happens:

1. Via a weekly meeting a Senior House Parents works closely with the prefect team to help support the needs and requests of students
2. All appointed prefects are allocated responsibilities that staff would like them to oversee
3. Minutes from these meetings are recorded on one note, including any actions taken or required from the Director of Boarding.
4. There are allocated display boards in the house to maintain a high profile for existing prefect team and those that have been in place prior.
5. The prefects will be responsible for ensuring that student duty rotas are in place at the start of each term- these are implemented objectively and checked by key staff.
6. Annually the prefect team will hold a '6<sup>th</sup> Form prefect dinner' this is fully organised and planned by them.
7. Head Boy/Girl are asked to support with Boarders and Food Committee meetings
8. As part of the induction days at the start of a new academic year, the prefect team are asked to return early to support new students arriving in boarding to settle in.

Completed by: Shelly Willis

Job Role: Senior House Parent

Date: 22.04.2021

Authorised by: Matt Price

Job Role: Director of Boarding

Date: 11.05.2021

**Date:** April 2021

**Review:** April 2022

